

**SMITH & KEENE APPLICATION FOR EMPLOYMENT**  
**An Equal Opportunity Employer**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_ Cell Phone No. \_\_\_\_\_ email address \_\_\_\_\_

Are you legally eligible for employment in the United States?  Yes  No  
Have you ever been convicted for any violation of law other than minor traffic violations?  Yes  No If so, please explain:

Do you hold a valid driver's license?  Yes  No If so, issued by what state? \_\_\_\_\_

Have you ever applied for a position or worked at Smith and Keene before?  Yes  No If so, when \_\_\_\_\_

Type of Employment Desired  Full Time  Part Time  Summer Help Date you can start \_\_\_\_\_

Position Desired \_\_\_\_\_ Do you hold a current  Journeyman's Card  Master's Card

**Previous Employment**

(List your last three employers or last five years of employment below, starting with most recent)

Are you presently employed?  Yes  No If so, may we contact your present employer?  Yes  No

Date Month & Year <small>From/To</small>	Name & Address of Employer	Position	Salary	Reason for Leaving
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Military Branch \_\_\_\_\_ Rank \_\_\_\_\_ Present Membership in National Guard or Reserves \_\_\_\_\_

**Education & General Information**

Name of School	City & State	Years Attended	Graduated Yes/No
High School	_____	_____	_____
College	_____	_____	_____
Trade School	_____	_____	_____
Special Skills	_____		
Affiliations/Memberships with Civic or Trade Organizations _____			

**Character References**

(Give the names and addresses of three persons not related to you)

Name	Address	Relationship	Telephone No.
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I certify that all the information submitted by me on this application is true and complete. I agree and understand that any falsification of information herein, regardless of time of discovery, may cause forfeiture on my part of any employment in the service of Smith & Keene.

Applicants Signature \_\_\_\_\_

Date \_\_\_\_\_